RICHARDS • WILCOX, INC.
A MEMBER OF THE CONSTRUCTOR DEXION GROUP
DEXION

November 5, 2002

Shelving Exchange
Steve Gill
860 Wakefield
Houston, TX 77018

Dear Steve:

In accordance with the 2002 Dealer Agreement, Section 1, Subsection (b), we are notifying you that Richards-Wilcox, Inc. Office Products will have a price increase effective January 1, 2003. All Aurora Shelving and Aurora Mobile prices will increase 5%, while prices for Times-2 Speed Files® will increase 7%.

- Please note that only orders that are **placed** and **shipped** on or before December 20, 2002 may be priced at 2002 prices.
- If an order is placed during this calendar year and requires a **2003 ship date**, then it must be priced using 2003 prices.

New price books or pricing stickers will be distributed by the end of the year, and the electronic Quik-Quote™ pricing program will be updated, as well.

Please acknowledge receipt of this letter by signing and faxing it to the attention of Jude Gonzales at 630-897-6994.

Thank you for your business, and we look forward to a mutually prosperous 2003.

Sincerely,

James J. Hlavin
National Sales Manager
Rotary Products Group

Timothy W. Byrne
National Sales Manager
Aurora Storage Products Group

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Steve Gill Date
Principal
Shelving Exchange